



Annual Financial Report and Worksheet

For IRS Section 501(c)(3) Organizations

Required each year by November 15 to maintain your club's 501(c)(3) status. Form must be signed by President and Secretary. Both pages must be submitted to AVA Headquarters.

Club Name: _____ AVA #: _____

Official Club Address: _____

City/State/Zip Code: _____

Treasurer: _____ Daytime Phone: _____

Email: _____

1. The financial report for fiscal year ending Dec. 31, 20____, is summarized as follows:

GROSS INCOME \$ _____

GROSS EXPENSES \$ _____

NET GAIN / LOSS \$ _____

2. IRS Form 990 was filed and a copy is attached.

Indicate reason for filing:

_____ This is the first year under Group Exemption and IRS Form 990 is required.

_____ This fiscal year gross receipts exceeded \$50,000.

_____ The IRS sent Form 990 even though gross receipts were less than \$50,000.

_____ The gross receipts were less than \$50,000, club must file a 990N annually (E-Postcard).

A confirmation copy sent to AVA by mail, fax or email is required.

Or

_____ Club is under another entity's group exemption.

Name of Entity _____

3. The undersigned affirms that the club is in good standing with the AVA, is a non-profit organization, and has continued to comply with all requirements for inclusion under the AVA Group Exemption as stated in AVA Policy 1.02 and IRS Section 501(c)(3), Internal Revenue Code. Clubs EIN# is: _____

President Signature: _____ Date: _____

Secretary Signature: _____ Date: _____

Mail to:

AVA HQ, 1001 Pat Booker Rd, Suite 101, Universal City, TX 78148-4147

Fax: 210-659-1212

Email: Marian@ava.org



Annual Financial Report and Worksheet

For IRS Section 501(c)(3) Organizations

Required each year by November 15 to maintain your club's 501(c)(3) status. Form must be signed by President and Secretary. Both pages must be submitted to AVA Headquarters.

Show negative amount in (). Use decimals in each column including zeros.

GROSS INCOME

Club Member Dues	\$ _____
Donations	\$ _____
Event Fees	\$ _____
Fund Raisers	\$ _____
Sales	\$ _____
Other	\$ _____
TOTAL GROSS INCOME	\$ _____

GROSS EXPENSES

AVA Annual Dues	\$ _____
AVA Sanction Fees	\$ _____
AVA Participation Fees	\$ _____
Inventory Purchases	\$ _____
Donations	\$ _____
Administrative Supplies	\$ _____
Event Supplies	\$ _____
Miscellaneous Expenses	\$ _____
State Association Dues & Fees	\$ _____
TOTAL GROSS EXPENSES	\$ _____

NET (INCOME – EXPENSE) \$ _____

Show negative amount in (). Use decimals in each column including zeros.

Beginning Bank Balance	\$ _____
Deposits & Additions +	\$ _____
Checks-Cash & Deductions -	\$ _____
Ending Bank Balance	\$ _____
Total Value of Other Accounts (CDs, Savings, Secondary Checking)	\$ _____

Mail to:

AVA HQ, 1001 Pat Booker Rd, Suite 101, Universal City, TX 78148-4147

Fax: 210-659-1212

Email: Marian@ava.org